

MINUTES
LEGISLATIVE COORDINATING COUNCIL

November 13, 2012

Members participating:

Speaker Michael O'Neal, Chairperson
President Steve Morris, Vice Chairperson
Senator Jay Emler, Majority Leader
Senator Anthony Hensley, Minority Leader
Representative Arlen Siegfroid, Majority Leader
Representative Jene Vickrey, Speaker Pro Tem
Representative Paul Davis, Minority Leader

The meeting was called to order by Speaker O'Neal at 1:37 p.m. in Room 548-S, Statehouse.

1. Representative Siegfroid moved that the minutes of the Legislative Coordinating Council meeting held on August 14, 2012, be approved. Senator Emler seconded the motion. The motion carried.
2. President Morris presented the report of the subcommittee on selection of the Revisor of Statutes. The subcommittee recommended that Gordon Self be appointed to become Revisor of Statutes effective March 17, 2013, upon the retirement of Mary Torrence, current Revisor of Statutes, and that, at the time Mr. Self becomes Revisor of Statutes, he commence receiving the same salary as the current Revisor of Statutes. President Morris moved the adoption of the subcommittee recommendation. Representative Siegfroid seconded the motion. The motion carried.
3. Fiscal year 2014 budget requests and revised 2013 budget requests for legislative agencies were presented by Scott Frank, Post Auditor; Mary Torrence, Revisor of Statutes; Raney Gilliland, Director of Legislative Research; and Jeff Russell, Director of Legislative Administrative Service (budgets for the Kansas Legislature and Legislative Administrative Services). Consistent with the governor's direction to executive agencies, no step movement or base salary increase was included in the budget requests. The budget requests included longevity bonus payments at the rate of \$40 per year of service for eligible employees and fringe-benefit rate adjustments. President Morris moved to approve the budgets as submitted. Representative Vickrey seconded the motion. The motion carried.
4. Mr. Russell reviewed his memorandum making recommendations regarding the 2013 session employee assignment and pay policy for temporary legislative employees, including longevity and multiple-legislator assignment bonuses. The recommended salary plan for 2013 reflects no increase over 2012, with new employees brought in at a lower pay level than those with one session of experience. Senator Hensley moved to approve the policy as

recommended by Mr. Russell. Representative Davis seconded the motion. The motion carried.

5. Mr. Russell reviewed his memorandum regarding prices for the 2013 editions of Legislative Highlights and Summary of Legislation. He recommended that the prices remain the same as they were for the 2012 editions (\$.50 for Legislative Highlights, \$5.00 for Summary of Legislation). Senator Emler moved that the recommendation be adopted and that Mr. Russell, in consultation with Mr. Gilliland, reduce appropriately the number of Legislative Highlights ordered. Representative Siegfried seconded the motion. The motion carried.

Speaker O'Neal moved that only one copy of the 2013 Legislative Highlights be provided to each member of the legislature. Senator Emler seconded the motion. The motion carried.

Discussion of the issue of electronic legislative letterhead followed. It was agreed to allow further review before addressing the issue.

6. Ms. Torrence directed members' attention to information on the holidays designated by the governor for executive branch personnel for calendar year 2013, including one discretionary day. Senator Hensley moved to approve those holidays, including the discretionary day, as holidays for legislative personnel. Representative Siegfried seconded the motion. The motion carried.
7. Ms. Torrence reviewed her memorandum recommending prices of \$27.00 for bound volumes of the Kansas Statutes Annotated, \$76.00 for a set of supplements and index, \$8.00 for single volumes of the supplements and \$14.00 for the index volume separately. After discussion of the cost of publication, Speaker Emler moved that the recommended prices be adopted. Representative Davis seconded the motion. The motion carried.
8. Mr. Russell reviewed his memorandum regarding increases in legislative postage allotments due to increases in first class postage rates which will become effective January 27, 2013. The allotments will increase to \$1,067.00 for members of the House of Representatives, \$3,206.00 for members of the Senate and \$329 for committee chairpersons [erroneously stated at \$322.00 in the memorandum]. Senator Emler moved that there be no increase allowed. There was no second to the motion. Representative Davis moved that the increase be approved. Representative Siegfried seconded the motion. The motion carried.
9. Mr. Russell reviewed use of statehouse public areas and the Secretary of State ceremonial office and recommended discontinuation of the prohibitions that were put in place during statehouse restoration, as set out in his memorandum. Representative Siegfried moved adoption of the recommendation. Senator Emler seconded the motion. The motion carried.
10. Mr. Russell reviewed the statehouse food and beverage policy that was put in place during statehouse restoration. He recommended that the policy be continued and incorporated into LCC Policy 43, as follows:

Policy 43. Use of house and senate chambers, committee rooms and rooms 240-N and 241-N 212-N and 212A-N, by other than the legislature. (a) The following restrictions apply

to consumption and the presence of food and beverage in the house and senate chambers and capitol committee rooms:

1. During legislative sessions and during interims between sessions, food and beverages are allowed in the house of representatives chamber and the senate chamber as determined by the speaker of the house and the president of the senate, respectively, or in accordance with rules of the respective chamber, or both.

2. During committee hearings in capitol committee rooms, committee members and legislative staff may consume food and beverages as determined by the committee chairperson but no food or beverage is allowed in the audience area.

3. When no committee hearing is being held in a capitol committee room, there are no restrictions on food and beverages consumed in the room by legislators or legislative staff. Consumption of food or beverages by persons other than legislators or legislative staff, whether with or without legislators present, is restricted to box-style meals only and buffet-style meals involving filling of a plate are prohibited.

4. Serving vessels, carts and other objects with food, beverage or other related items are not allowed in capitol committee rooms and must remain in the hallway or foyer.

5. The organization, caterer, host or sponsoring legislator is responsible for cleaning up all food, beverages and related items in the capitol committee room, hallway or foyer in a timely fashion so the room is ready for the next committee meeting.

6. The organization, caterer, host or sponsoring legislator is responsible for immediately notifying housekeeping or legislative administrative services of any spill or mess needing clean up attention.

(b) The house of representatives and senate chambers, legislative committee rooms, their common areas, and rooms ~~240-N and 241-N~~ 212-N and 212A-N, are available for use by other than legislators, the house and senate and committees thereof, including special and select committees, subject to the following limitations:

1. Use of the chambers and committee rooms by the senate and house of representatives and legislative committees take priority over all other usage.

2. State political party committees organized in accordance with Article 38 of Chapter 25 of the Kansas Statutes Annotated and other committees of such parties may be granted permission to use the chambers and committee rooms.

3. State agencies may be granted permission to use the chambers and committee rooms for ceremonial purposes, for conduct of educational programs or examinations, or for other activities in the conduct of state business. Other governmental agencies may be granted permission to use the chambers and committee rooms in the conduct of educational programs or in discharging their governmental duties.

4. Private nonprofit organizations may be granted permission to use the chambers or committee rooms for programs designed for education in the state legislative process. No such organization shall be granted permission to use such chambers or committee rooms for the conduct of programs in which participation is limited or restricted on the basis of race, color, religion, sex, age, handicap, cultural heritage or national origin or ancestry, except that permission may be granted for the use of such chambers or committee rooms by youth groups consisting only of either boys or girls.

5. Rooms ~~240-N and 241-N~~ 212-N and 212A-N are reserved for use by state officials for special ceremonial and other official business uses in accordance with the provisions of K.S.A. 75-3765a and amendments thereto.

(c) Any disruptive activity or a violation of this policy will result in immediate revocation

of the privilege of any organization, state agency or other governmental agency using the chambers or committee rooms and may result in such organization or agency being expelled and ejected from the chambers or committee rooms.

(d) Requests for the use of the chambers or committee rooms shall be made to the director of legislative administrative services. Requests for the use of committee rooms made under ~~(a)(4)~~ (b)(4) shall be made on forms provided by the director. The director shall maintain a record of all applications for use of the chambers and committee rooms and the disposition thereof. Committee rooms authorized for use in accordance with this policy shall be assigned by the director.

(e) The director of legislative administrative services shall submit requests for use of the house of representatives chamber to the speaker, majority leader and minority leader of the house for determination thereof by majority vote of such officers. The speaker pro tem of the house shall act for the speaker when the speaker is unavailable.

(f) The director of legislative administrative services shall submit requests for use of the senate chamber to the president, majority leader and minority leader of the senate for determination thereof by majority vote of such officers. The vice president of the senate shall act for the president when the president is unavailable.

(g) Requests for use of committee rooms submitted under subsection ~~(e)~~ (d) of this policy shall be approved or denied by the director in accordance with the provisions of this policy.

(h) The director shall submit a recommendation with each request for use of the house of representatives or senate chambers and shall provide such information as may be useful for making the above determinations. (Adopted Sept. 10, 1979; amended February 16, 1998; amended August 5, 1998; amended November 13, 2012.)

Senator Morris moved that Policy 43 be so amended. Representative Davis seconded the motion. The motion carried.

11. Mr. Russell explained that persons who are selected to a Legislative Coordinating Council position and who do not currently hold such a position need authorization to have office space and employ staff, paid from general legislative appropriations, for the purpose of organization in preparation for the 2013 regular legislative session. The authorized amount would be proportional to what the budget would be for the same length of time if the leader already held the leadership office. Senator Emler moved to give such authorization. Representative Siegfried seconded the motion. The motion carried.
12. Susan Kannarr, Clerk of the House of Representatives, reported on plans for orientation of members-elect at the time of the preorganizational meeting scheduled for December 3-4, 2012.
13. Ms. Torrence explained that bills by special committees must be assigned to a house of origin by the Legislative Coordinating Council. Representative Siegfried moved to authorize the Speaker and President to make the assignments. Representative Davis seconded the motion. The motion carried.
14. Ms. Torrence explained that statutory joint committees which have statutory authority to introduce legislation cannot prefile legislation unless authorized by the Legislative

Coordinating Council. Senator Emler moved to authorize such committees to prefile that legislation. Representative Siegfried seconded the motion. The motion carried.

15. Ms. Torrence explained that there are joint committees which require Legislative Coordinating Council authorization to meet during the legislative session. Representative Davis moved to authorize those joint committees to meet during the legislative session, on days when the legislature is meeting. President Morris seconded the motion. The motion carried.
16. Jim Miller, Legislative Chief Information Technology Officer, briefed the Council on recommendations for legislator laptop computers. The recommended laptop, a Dell Ultrabook, was circulated among the members. Mr. Miller said that legislators will not be allowed to put their own applications on their laptops because of the risk to the entire legislative organization. He invited members to discuss this issue one-on-one with him. Mr. Miller also assured the members that lease payments are tied to the vendor's satisfactory performance. Representative Siegfried moved that the agreement to lease the Dell XPS 13 Ultrabook, as detailed in Mr. Miller's handout, be approved. Senator Emler seconded the motion. The motion carried.

President Morris and Speaker O'Neal made remarks wishing everyone well and noting they regarded it a privilege to have served as legislators and legislative leaders.

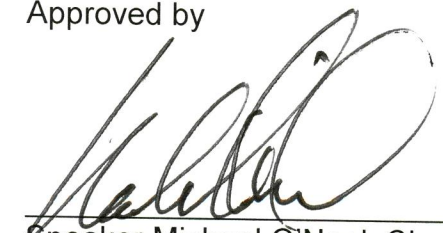
Members of the Legislative Coordinating Council also received in their individual folders a memorandum from Speaker O'Neal appointing a subcommittee to review applicants for the position of Revisor of Statutes; letters to President Morris and Speaker O'Neal regarding statutory exceptions to the Open Records Act which will expire in the coming year; memoranda from Raney Gilliland, Director of Legislative Research, and Mary Torrence, Revisor of Statutes, reporting outside of employment of members of their respective staffs as required by LCC Policy 42; and an update on court cases of interest from the Office of Revisor of Statutes.

On motion, the meeting was adjourned.

Prepared by

Mary Ann Torrence,
Revisor of Statutes,
as Secretary

Approved by



Speaker Michael O'Neal, Chairperson