

**Tuesday, February 6, 2024**

**Russell City Council Meeting - Minutes  
City Hall  
Russell, KS**

**Present:** Mayor Jim Cross, Councilmember Andrea Garland, Councilmember Lisa Anstaett, Councilmember Brad Wagner, Councilmember Luke Brandenburg, Councilmember Blaine Stoppel, Councilmember Dustin Madden

Councilmember Michelle Wagner Schneider attended remotely.

**Absent:** Councilmember Lonnie Whitten

**1. CALL TO ORDER**

Mayor Jim Cross called the meeting to order at 4:30 p.m. with the following staff members in attendance: City Manager Jon Quinday, Deputy City Manager Kayla Schneider, City Attorney Ken Cole, City Clerk Ashley Mai, Public Works Director Rich Krause, Water Utility Director Randy Baker, Electric Utility Director Dave Sturgeon, Police Chief Jordan Harrison, Fire Chief Dylan Riedel, Treasurer Shayla Peck, Building Official Roger Sells, Building Inspector, Garrett Berry, and Chadd Stevenson Street Supervisor

**2. INVOCATION/PLEDGE OF ALLEGIANCE**

Mayor Jim Cross led the Pledge of Allegiance

**3. APPROVAL OF AGENDA**

Councilmember Dustin Madden made a motion to approve the agenda. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

**4. PUBLIC COMMENTS I**

None

**5. PRESENTATIONS AND PUBLIC HEARINGS**

**5.a Water Source, Production, and Conservation Recommendation**

Water Utility Director Randy Baker presented the Water Source Status update.

**5.b Water Source Development - R9 Ranch Update**

City Manager Jon Quinday presented the R9 Ranch Update

## **6. CONSENT AGENDA**

### 6.a Consent Agenda Items

Councilmember Dustin Madden made a motion to approve the consent agenda. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

Items approved:

1. January 13, 2024, Special Council Meeting Minutes
2. January 16, 2024, Council Meeting Minutes
3. Contractor Licenses
4. Emergency Purchase - \$34,698.58; Water Production Concentrate Pump
5. Risk Management - Water Distribution \$1,772.33

## **7. UNFINISHED BUSINESS**

### 7.a Review of Bond Ordinance and Resolution for Series 2024-A

City Manager Jon Quinday reviewed the Bond Ordinance and Resolution for Series 2024-A

### 7.b Resolution Urging the Kansas Legislature to Fully Fund the Local Ad Valorem Tax Reduction Fund

Councilmember Dustin Madden made a motion to approve the Resolution Urging the Kansas Legislature to Fund the Local Ad Valorem Tax Reduction Fund to Statutory Levels, and direct staff to send the signed resolution to the Governor and all legislators. Councilmember Lisa Anstaett seconded. The motion carried unanimously.

### 7.c KDHE Public Water Supply Loan Fund Project No. 3057 Plant A Draw Down #22

Councilmember Luke Brandenburg made a motion to approve Draw Down #22 in the amount of \$114,437.09 from KS Public Water Supply Loan Fund Project No. 3057. Councilmember Lisa Anstaett seconded. The motion carried unanimously.

## **8. NEW BUSINESS**

### 8.a Request for Hearing for Dangerous Structures at 1424 N Fossil.

Councilmember Blaine Stoppel made a motion to approve the resolution to set a hearing at 4:30 pm on April 2nd, 2024, for a dangerous structure at 1424 N

Fossil Street. Councilmember Dustin Madden seconded. The motion carried unanimously.

#### 8.b Asphalt Streets Maintenance Plan and Funding

Councilmember Luke Brandenburg made a motion to approve staff to implement a 7-year asphalt road maintenance program with \$75,000 from the Special Highway Fund and up to \$88,802 from the Duke Johnson Trust for 2024. Councilmember Dustin Madden seconded. The motion carried unanimously.

#### 8.c Water Production Plant B Roof Repair

Councilmember Brad Wagner made a motion to approve the low bid from Yutzy Roofing, LLC in the amount of \$53,112.00. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

#### 8.d Parks Department Replacement Pickup Truck

Councilmember Blaine Stoppel made a motion to approve the bid from Lewis Automotive Group for a 2024 1/2ton 2WD Extended Cab Pickup Truck in the amount of \$41,750.00. Councilmember Andrea Garland seconded. The motion carried unanimously.

#### 8.e Groundwater Management District No. 5 Certificate of Incumbency

Councilmember Blaine Stoppel made a motion to appoint Jon Quinday as representative on behalf of the City of Russell for Groundwater Management District No. 5. Councilmember Lisa Anstaett seconded. The motion carried unanimously.

#### 8.f Kansas Highway Dedication Signing

Councilmember Luke Brandenburg made a motion to approve staff to formally request a Kansas Highway Dedication Sign through the legislative process for N. U.S. Highway 281 for "First Responders Memorial Highway" as presented. Councilmember Dustin Madden seconded. The motion carried unanimously.

### 9. DEPARTMENT REPORTS

#### 9.a City Projects Tracking and Grant Funds Awarded

The City Projects Tracking and Grant Funds Awarded Report is included in the council packet.

#### 9.b Board Meeting Minutes of City Appointed Boards

City Appointed Board Minutes are included in the council packet.

## **10. PUBLIC COMMENTS II**

None

## **11. EXECUTIVE SESSION**

Michelle Wagner-Schneider left the meeting and did not participate due to the council's remote participation policy.

11.a Consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship.

Councilmember Dustin Madden made a motion to recess into executive session, to include the city manager, deputy city manager, city attorney and water utility director for consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship exception, K.S.A. 75-4319(b)(2). The open meeting will resume in the city council chamber at 6:08 p.m. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

The meeting resumed at 6:08 p.m. with no action taken.

Councilmember Dustin Madden made a motion to recess into executive session, to include the city manager, deputy city manager, city attorney and water utility director for consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship exception, K.S.A. 75-4319(b)(2). The open meeting will resume in the city council chamber at 6:18 p.m. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

The meeting resumed at 6:18 p.m. with no action taken.

11.b Discussion of Non-Elected Personnel

Councilmember Dustin Madden made a motion to recess into executive session to include the City Manager, to discuss an individual employee pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1). The open meeting will resume in the city council chamber at 6:29 p.m. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

The meeting resumed at 6:29 p.m. with no action taken.

## 12. GOVERNING BODY/CITY MANAGER COMMENTS

Staff is working with insurance to make necessary repairs at the Deines Cultural Center caused by a broken water line in an adjacent building. The cost of repairs is still being determined.

## 13. ADJOURNMENT

Councilmember Dustin Madden made a motion to adjourn the meeting at 6:37 p.m. Councilmember Blaine Stoppel seconded. The motion carried unanimously.

  
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Ashley Mai City Clerk

