

## TRANSPARENCY AND ETHICS COMMITTEE RULES

1. In any case where committee rules do not apply, Senate Rules shall govern. All powers, duties, and responsibilities not addressed herein are reserved to the chair.
2. Cellular phones and other electronic devices with audible tones are prohibited in the committee room unless audible tones or ringers are disabled.
3. The chair shall determine the committee agenda, including scheduling and the order of business.
4. Committee members will bring bill drafts for introductions that have RS numbers. Exceptions must be brought to the Chairperson's attention prior to the start of the committee meeting.
5. The chair reserves the right to limit testimony that is cumulative in nature and may limit testimony, when necessary, to a specific number of minutes.
6. Committee members shall not address conferees until and unless permission is granted by the chair.
7. The chair reserves the right to limit questioning of conferees by committee members in the interest of time and in the interest of fairness to conferees and other committee members.
8. No conferee or senator shall be interrupted during the presentation of their testimony, except with the permission of the chair.
9. Questioning of a conferee shall be limited to the subject matter on the agenda for the day, except as may otherwise be allowed by the chair.
10. Committee members shall not be approached during a committee hearing or deliberations by anyone other than fellow legislative members or legislative staff.
11. No bill or resolution shall be taken up for a committee vote unless announced by the chair.
12. A motion requires a second to be in order.
13. A substitute motion is in order, but no additional substitute motion shall be in order until the prior substitute motion is disposed of. There will be no amending of amendments allowed.
14. Amendments to motions are not in order except upon consent of the member making the motion and his or her second.
15. A motion to table or take from the table shall be in order only when the item is on the agenda or is taken up by the chair. The motion requires a simple majority of those present and is non-debatable.
16. A request from any member that their vote be recorded shall be granted.
17. Granting excused absences is reserved to the chair. The chair or committee assistant needs to be notified of absences prior to the meeting or if attendance will be virtual instead of physical.
18. The chair reserves the right to take such action as may be necessary to prevent disruptive behavior in the committee room during hearings and deliberations.
19. Adjournment is reserved to the chair.