

# BOARD OF COSMETOLOGY

## FY 2023 – FY 2025 BUDGET ANALYSIS

FIGURE 1  
**BUDGET OVERVIEW, FY 2023 – FY 2025**

	Actual FY 2023	Agency FY 2024	Governor FY 2024	Agency FY 2025	Governor FY 2025
<b>Operating Expenditures:</b>					
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funds	-	-	-	-	-
All Other Funds	1,155,105	1,263,851	1,263,851	1,264,128	1,364,128
<i>Subtotal</i>	<u>\$ 1,155,105</u>	<u>\$ 1,263,851</u>	<u>\$ 1,263,851</u>	<u>\$ 1,264,128</u>	<u>\$ 1,364,128</u>
<b>Capital Improvements:</b>					
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funds	-	-	-	-	-
All Other Funds	-	-	-	-	-
<i>Subtotal</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL</b>	<b><u>\$ 1,155,105</u></b>	<b><u>\$ 1,263,851</u></b>	<b><u>\$ 1,263,851</u></b>	<b><u>\$ 1,264,128</u></b>	<b><u>\$ 1,364,128</u></b>
<b>Percentage Change:</b>					
State General Fund	-- %	-- %	-- %	-- %	-- %
All Funds	6.0 %	9.4 %	9.4 %	0.0 %	7.9 %
FTE Positions	13.0	14.5	14.5	14.5	15.5

The Board of Cosmetology is responsible for ensuring the health, safety, and welfare of the consuming public. This regulatory responsibility is attained through a proactive, efficient, and responsive structure. The Board accepts the responsibility to provide licensees access to information necessary to ensure the health, safety, and welfare of the consuming public. The Board licenses cosmetology schools, instructors, cosmetologists, electrologists, estheticians, manicurists, cosmetology technicians, body piercers, tattoo artists, and permanent cosmetic facilities. Instructors are required to complete continuing education hours to maintain their certification. The Board also contracts with an exam company to administer national standardized written and practical examinations to license students training in the fields of cosmetology and body art.

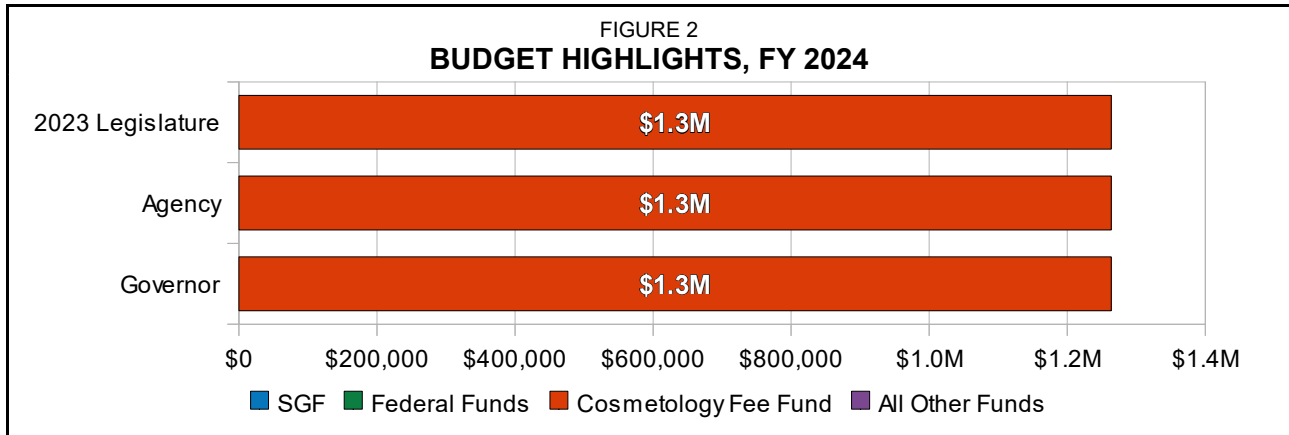
The Board of Cosmetology consists of a single administration program and utilizes three agency divisions to achieve its goals: administration, licensing, and enforcement.

**STATUTORY BASIS:** • KSA 65-1901 *et seq.*

- AGENCY GOALS:**
- Safeguard the general public's health and safety through administration of policies and regulations.
  - Regulate the cosmetology, tanning facility, and body art industries appropriately as required by law.
  - Provide support to the regulated industries with informational tools necessary to meet the health and sanitation requirements determined by statute, rules, and regulations.

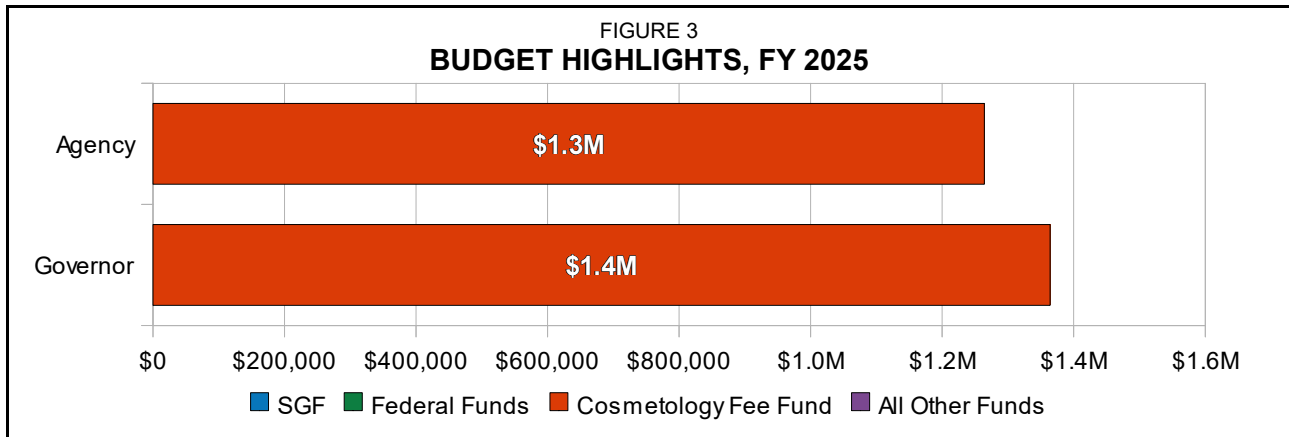
## EXECUTIVE SUMMARY

The 2023 Legislature approved a budget of \$1,263,851, all from special revenue funds, for the Board of Cosmetology for FY 2024. No adjustments have been made subsequently to that amount.



The **agency** submits a revised estimate of \$1.3 million, all from the Cosmetology Fee Fund, in expenditures and 14.5 FTE positions in FY 2024. This is the same as the FY 2024 approved amount.

The **Governor** concurs with the agency's revised estimate of \$1.3 million and 14.5 FTE positions in FY 2024.



The **agency** submits a revised estimate of \$1.3 million, all from the Cosmetology Fee Fund, in expenditures and 14.5 FTE positions for FY 2025. This is an increase of \$277, or less than 0.1 percent, above the FY 2024 revised estimate, as well as an increase of \$29,200, or 2.4 percent, above the amount approved by the 2023 Legislature. The revised estimate includes \$29,200 from the Cosmetology Fee Fund for FY 2025 to account for an increase in expenditure limitations that was inadvertently left out of the Legislative Pay Plan in 2023 SB 25. This adjustment would achieve the intended effect of the pay plan and does not represent a substantive change from the salary adjustments approved by the 2023 Legislature.

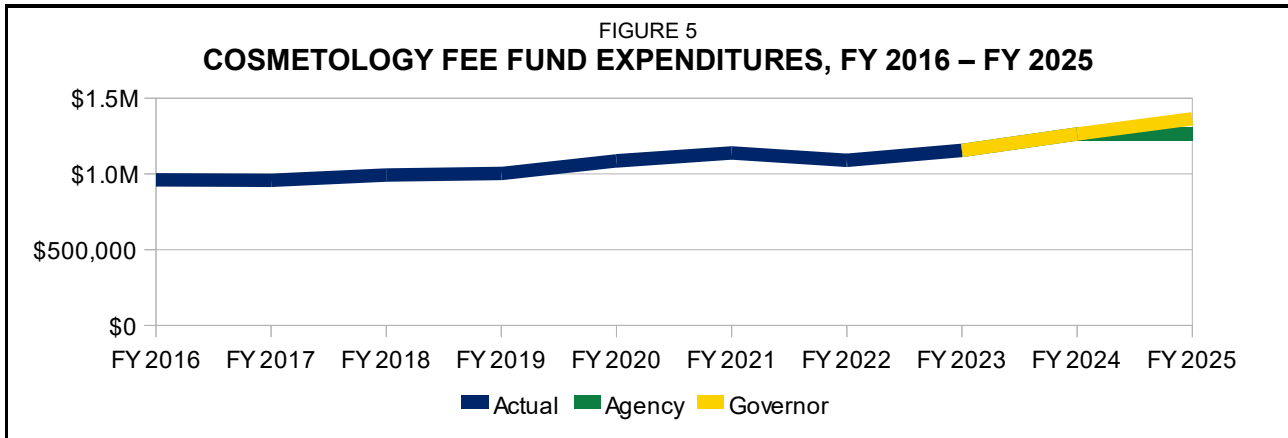
The **Governor** recommends expenditures of \$1.4 million, all from the Cosmetology Fee Fund, and 15.5 FTE positions for FY 2025. This is an increase of \$100,000, or 7.9 percent, and 1.0 FTE position above the agency's FY 2025 request. This includes \$50,000 and 1.0 FTE position for an IT Technician and \$50,000 for contractual audit services for FY 2025.

## EXPENDITURES AND FINANCING

FIGURE 4  
**BUDGET SUMMARY BY CATEGORY OF EXPENDITURE, FY 2023 – FY 2025**

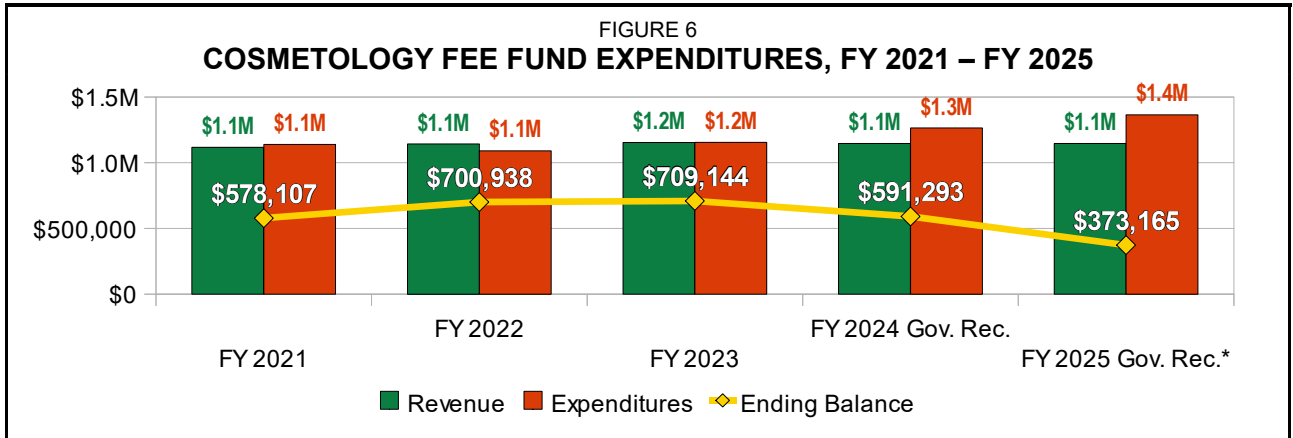
Category of Expenditure:	Actual FY 2023	Agency FY 2024	Governor FY 2024	Agency FY 2025	Governor FY 2025
Salaries and Wages	\$ 798,639	\$ 889,048	\$ 889,048	\$ 891,787	\$ 941,787
Contractual Services	341,544	329,438	329,438	326,976	376,976
Commodities	13,281	22,415	22,415	22,415	22,415
Capital Outlay	1,641	22,950	22,950	22,950	22,950
Debt Service Interest	-	-	-	-	-
<i>Subtotal</i>	<u>\$ 1,155,105</u>	<u>\$ 1,263,851</u>	<u>\$ 1,263,851</u>	<u>\$ 1,264,128</u>	<u>\$ 1,364,128</u>
Aid to Local Units	-	-	-	-	-
Other Assistance	-	-	-	-	-
<i>Subtotal—Operating</i>	<u>\$ 1,155,105</u>	<u>\$ 1,263,851</u>	<u>\$ 1,263,851</u>	<u>\$ 1,264,128</u>	<u>\$ 1,364,128</u>
Capital Improvements	-	-	-	-	-
Debt Service Principal	-	-	-	-	-
<b>TOTAL</b>	<u><b>\$ 1,155,105</b></u>	<u><b>\$ 1,263,851</b></u>	<u><b>\$ 1,263,851</b></u>	<u><b>\$ 1,264,128</b></u>	<u><b>\$ 1,364,128</b></u>
<b>Financing:</b>					
State General Fund	\$ -	\$ -	\$ -	\$ -	-
Cosmetology Fee Fund	1,155,105	1,263,851	1,263,851	1,264,128	1,364,128
Federal Funds	-	-	-	-	-
All Other Funds	-	-	-	-	-
<b>TOTAL</b>	<u><b>\$ 1,155,105</b></u>	<u><b>\$ 1,263,851</b></u>	<u><b>\$ 1,263,851</b></u>	<u><b>\$ 1,264,128</b></u>	<u><b>\$ 1,364,128</b></u>
FTE Positions	13.0	14.5	14.5	14.5	15.5

### COSMETOLOGY FEE FUND



The Cosmetology Fee Fund provides financing for all agency operations. KSA 75-3170a(a) provides that 90.0 percent of incoming revenues are retained by the agency and 10.0 percent are deposited into the State General Fund (SGF), up to a maximum of \$100,000 per fiscal year per fund.

# COSMETOLOGY FEE FUND



\* For FY 2025, the lowest month ending balance for the Cosmetology Fee Fund will occur in July, with a balance of \$243,020.

FIGURE 7  
**LICENSE FEES, FY 2024**

License	Current Fee	Statutory Limit	Authority
<b>Cosmetology Profession Practitioners</b>			
Cosmetologist License (initial)	\$ 60	\$ 60	KSA 65-1904
Cosmetologist License (renewal)	50	60	KSA 65-1904
Cosmetologist Instructor License (initial)	75	100	KSA 65-1904
Cosmetologist Instructor License (renewal)	50	75	KSA 65-1904
Cosmetologist Technician License (renewal)	45	60	KSA 65-1904
Electrologist License (initial)	60	60	KSA 65-1904
Electrologist License (renewal)	50	60	KSA 65-1904
Esthetician License (initial)	60	60	KSA 65-1904
Esthetician License (renewal)	50	60	KSA 65-1904
Esthetics Instructor License (initial)	75	100	KSA 65-1904
Esthetics Instructor License (renewal)	50	75	KSA 65-1904
Nail Technician/Manicurist License (initial)	60	60	KSA 65-1904
Nail Technician/Manicurist License (renewal)	50	60	KSA 65-1904
Nail Technician/Manicurist Instructor License (initial)	75	100	KSA 65-1904
Nail Technician/Manicurist Instructor License (renewal)	50	75	KSA 65-1904
Reciprocity Application	75	75	KSA 65-1904
<b>Cosmetology Profession Establishments</b>			
Salon or Clinic License (initial)	60	100	KSA 65-1904
Salon or Clinic License (renewal)	50	50	KSA 65-1904
<b>Examination</b>			
Instructor Examination	75	75	KSA 65-1904
Cosmetologist Examination	75	75	KSA 65-1904
Manicurist Examination	75	75	KSA 65-1904
Esthetician Examination	75	75	KSA 65-1904
Electrologist Examination	75	75	KSA 65-1904
Tattoo Artist Examination	75	N/A	KSA 65-1904
Cosmetic/Permanent Tattoo Artist Examination	75	N/A	KSA 65-1904
Tattoo Artist Exam Application	50	N/A	KSA 65-1904
Body Piercing Exam Application	50	N/A	KSA 65-1904
Cosmetic/Permanent Tattoo Artist Examination Application	50	N/A	KSA 65-1904

## FY 2024 ANALYSIS

FIGURE 8

### SUMMARY OF BUDGET REQUEST, FY 2024

	SGF	All Funds	FTE
<b>Legislative Approved:</b>			
Amount Approved by 2023 Legislature	\$ -	\$ 1,263,851	14.5
1. No Changes	-	-	--
<i>Subtotal—Legislative Approved</i>	\$ -	\$ 1,263,851	14.5
<b>Agency Revised Estimate:</b>			
2. No Changes	-	-	--
<i>Subtotal—Agency Revised Estimate</i>	\$ -	\$ 1,263,851	14.5
<b>Governor’s Recommendation:</b>			
3. No Changes	\$ -	\$ -	--
<b>TOTAL</b>	\$ -	\$ 1,263,851	14.5

### **LEGISLATIVE APPROVED**

The 2023 Legislature approved a budget of \$1.3 million, all from the Cosmetology Fee Fund, in expenditures and 14.5 FTE positions for the Board of Cosmetology for FY 2024.

1. **NO CHANGES.** Subsequent to the 2023 Legislative Session, no adjustments were made to the \$1.3 million approved for the Board of Cosmetology for FY 2024.

### **AGENCY ESTIMATE**

The **agency** submits a revised estimate of \$1.3 million, all from the Cosmetology Fee Fund, in expenditures and 14.5 FTE positions in FY 2024. This is the same as the FY 2024 approved amount.

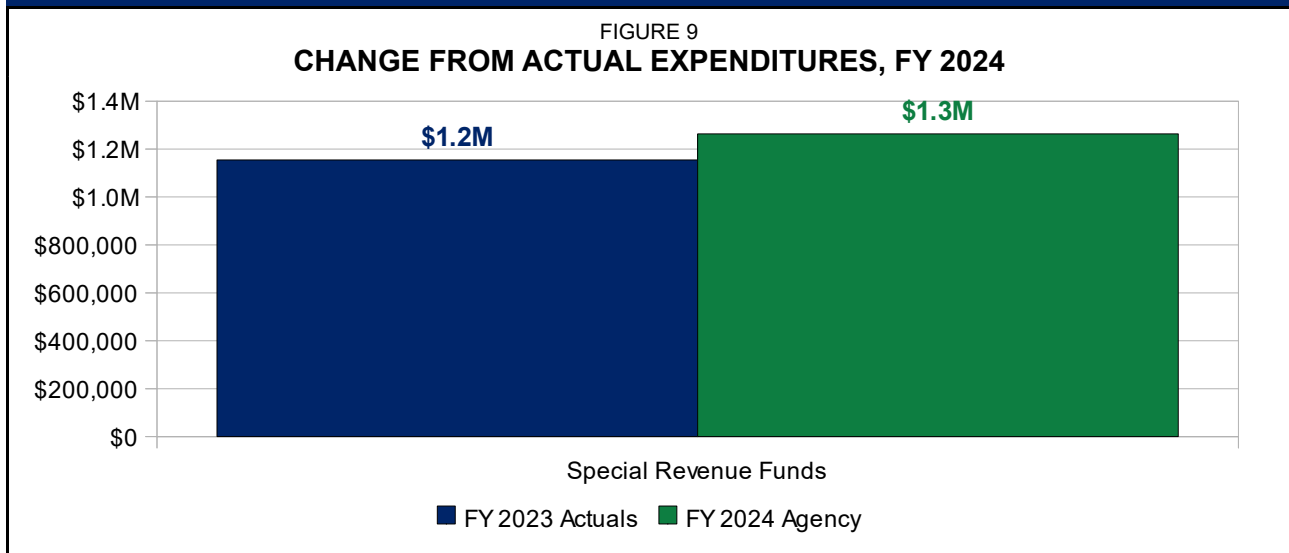
2. **NO CHANGES.** The agency’s revised estimate does not include any adjustments to the FY 2024 approved amount.

### **GOVERNOR’S RECOMMENDATION**

The **Governor** concurs with the agency's revised estimate of \$1.3 million and 14.5 FTE positions in FY 2024.

3. **NO CHANGES.** The Governor does not recommend any changes to the agency's FY 2024 revised estimate.

## FY 2024 CHANGE FROM ACTUAL EXPENDITURES



The **agency** estimates revised expenditures of \$1.3 million, all from the Cosmetology Fee Fund, in FY 2024. This is an increase of \$108,746, or 9.4 percent, above the FY 2023 actual expenditures. There is an increase in salaries and wages of \$90,409, in commodities of \$9,134, and in capital outlay of \$21,309, with a decrease in contractual services of \$12,106.

The increase in salaries and wages is largely due to the 5.0 percent salary adjustment for employees in FY 2024 added by the 2023 Legislature, as well as increased expenditures for employer contributions to group health insurance. The contractual services decrease is due to lower-than-anticipated expenditures for computer software maintenance services, vehicle maintenance, rent, and attorney fees in FY 2024. Commodity expenditure increases are due to gasoline and supplies. The increase in capital outlay is due to expenditures for a passenger car.



## FY 2025 ANALYSIS

FIGURE 10

### SUMMARY OF BUDGET REQUEST, FY 2025

	SGF	All Funds	FTE
<b>Agency Revised Estimate*:</b>			
Revised Estimate without Major Changes	\$ -	\$ 1,234,928	14.5
Enhancement Requests:			
1. Pay Plan Shortfall	\$ -	\$ 29,200	--
<i>Subtotal—Agency Revised Estimate</i>	\$ -	\$ 1,264,128	14.5
<b>Governor’s Recommendation:</b>			
2. IT Technician	\$ -	\$ 50,000	1.0
3. Contractual Audit Services	-	50,000	--
<b>TOTAL</b>	\$ -	\$ 1,364,128	15.5

\* *Staff note:* The 2023 Legislature approved a budget of \$1,234,928, all from the Cosmetology Fee Fund, and 14.5 FTE positions for FY 2025.

### AGENCY REQUEST

The **agency** submits a revised estimate of \$1.3 million, all from the Cosmetology Fee Fund, in expenditures and 14.5 FTE positions for FY 2025. This is an increase of \$29,200, or 2.4 percent, above the FY 2025 approved amount, and an increase of \$277, or less than 0.1 percent, above the FY 2024 revised estimate.

The request includes \$29,200 for the following enhancement requests:

1. **PAY PLAN SHORTFALL.** The revised estimate includes \$29,200 from the Cosmetology Fee Fund for FY 2025 to account for an increase in expenditure limitations that was inadvertently left out of the Legislative Pay Plan in 2023 SB 25. This adjustment would achieve the intended effect of the pay plan and does not represent a substantive change from the salary adjustments approved by the 2023 Legislature.

### GOVERNOR’S RECOMMENDATION

The **Governor** recommends expenditures of \$1.4 million, all from the Cosmetology Fee Fund, and 15.5 FTE positions for FY 2025. This is an increase of \$100,000, or 7.9 percent, and 1.0 FTE position above the agency's FY 2025 request.

The **Governor’s** recommendation includes the following adjustments:

2. **IT TECHNICIAN.** The Governor recommends \$50,000, all from the Cosmetology Fee Fund, and 1.0 FTE position for an IT Technician for FY 2025. This position will facilitate the ongoing migration of the agency's licensing system and aid with purchase requests, product usages, and troubleshooting.
3. **CONTRACTUAL AUDIT SERVICES.** The Governor recommends \$50,000, all from the Cosmetology Fee Fund, for contractual audit services for FY 2025. The audit will be of the agency's policies and procedures.

## ENHANCEMENT REQUESTS

FIGURE 11  
**ENHANCEMENT REQUESTS, FY 2024 – FY 2025**

Request	Agency			Governor		
	SGF	All Funds	FTE	SGF	All Funds	FTE
<b>FY 2025 Enhancements:</b>						
1. Pay Plan Shortfall	\$ -	\$ 29,200	-	\$ -	\$ 29,200	-
2. IT Technician	-	-	-	-	50,000	1.0
3. Contractual Audit Services	-	-	-	-	50,000	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 29,200</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 129,200</b>	<b>1.0</b>

1. **PAY PLAN SHORTFALL.** The revised estimate includes \$29,200 from the Cosmetology Fee Fund for FY 2025 to account for an increase in expenditure limitations that was inadvertently left out of the Legislative Pay Plan in 2023 SB 25. This adjustment would achieve the intended effect of the pay plan and does not represent a substantive change from the salary adjustments approved by the 2023 Legislature.

**The Governor recommends adoption of this request.**

2. **IT TECHNICIAN.** The Governor recommends expenditures of \$50,000 and 1.0 FTE position for a new IT Technician for FY 2025. This position will facilitate the ongoing migration of the agency's licensing system and aid with purchase requests, product usages, and troubleshooting.
3. **CONTRACTUAL AUDIT SERVICES.** The Governor recommends expenditures of \$50,000 for contractual audit services for FY 2025. The audit will be of the agency's policies and procedures.